



TOWN OF OLD LYME

www.oldlyme-ct.gov

FIRST SELECTWOMAN

52 Lyme Street • Old Lyme, CT 06371

selectmansoffice@oldlyme-ct.gov

Request for Proposal (RFP) Asphalt Paving Services 2025

Old Lyme Public Works Department is requesting proposals from contractors to provide asphalt paving and shimming services for the Town of Old Lyme. Said services will include the removal of the current surface, proper prep, and the installation of a new asphalt surface on various roads throughout Old Lyme.

A copy of the RFP can be obtained from the Town of Old Lyme, until the expiration date of this solicitation. It is incumbent upon the Respondent to check the website at oldlyme-ct.gov for additional information and/or addendums. Copies of the RFP can also be obtained from Town of Old Lyme, Memorial Town Hall, 52 Lyme Street, Old Lyme, CT 06371.

Questions regarding the scope of services can be directed to the Public Works Supervisor, Edward Adanti at (860) 434-1605 ext.243 or cell (860) 662-4003 prior to the deadline on Friday, March 14, 2025 at 2:00pm.

Proposals are due prior to March 21, 2025 at 2:00pm and must be delivered or mailed to the First Selectman's Office located at 52 Lyme Street, Old Lyme, CT 06371. EOE



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Request for Proposal(s) For Asphalt Paving Services 2025

Release date: 2/21/2025

Deadline: 3/21/2025

Pre-proposal meeting: Contact Edward Adanti – cell (860) 662-4003

Proposals received: Old Lyme Memorial Town Hall –
52 Lyme Street, Old Lyme, CT

Public Works Contact: Edward Adanti Director of Public Works
(860) 434-1605 x243 or cell (860) 662-4003

Town Hall Contact: Katherine Balocca x210



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A copy of this RFP can be obtained from the Town of Old Lyme website at oldlyme-ct.gov until the expiration date of this solicitation. It is incumbent upon the Respondent to check the website for additional information and/or addendums. Copies of this RFP can also be obtained from Town of Old Lyme, Memorial Town Hall, 52 Lyme Street, Old Lyme, CT 06371. If you have any questions, please call the contact identified above as it relates to your concern. Questions regarding the scope of services must be submitted to the Public Works Contact, Edward Adanti at (860) 434-1605 243 or cell (860) 485-3892 prior to the deadline on Friday, March 14, 2025 at 2:00pm.

Proposals are due prior to Friday, March 21, 2025 at 2:00pm and must be delivered or mailed to the First Selectman's Office located at 52 Lyme Street, Old Lyme, CT 06371.

Late Proposals will not be accepted

I. PURPOSE AND GENERAL INFORMATION

It is the intent of this Request for Proposal to solicit bids for professional asphalt services for the Town of Old Lyme, through its Public Works Department. Town of Old Lyme is inviting proposals from State of Connecticut licensed Contractors to provide construction and reconstruction of the designated roadways within Town of Old Lyme. The work is scheduled to be performed from Tuesday, September 2, 2025 – Friday, February 21, 2025. The paving projects must be completed by the November 21, 2025, deadline.

II. SCOPE OF SERVICES

A. The following streets in Old Lyme:

1. **Avenue A** (approx. 1,265 square yards),
2. **Clifton Street** (approx. 1,850 square yards),
3. **Hawks Nest Beach Road** (approx. 6,834 square yards),
4. **Hemlock Circle** (approx. 1,560 square yards),
5. **Liberty Street** (approx. 1,140 square yards),
6. **Prospect Street** (approx. 4,300 square yards),
7. **Robins Avenue** (approx. 3,100 square yards), **and**
8. **Washington Avenue** (approx. 1,900 square yards).

B. Each street must comply with the following criteria and must be bid as a complete package. (i.e. no single street bid will be accepted)

1. Mill current road to a depth of 1.5 inches, remove milled material entirely from town property.
2. Base material graded and compacted in preparation for new roadway.

3. One base course of asphalt installed to a minimum compacted thickness of 1 inch.
4. Shimming / Leveling Course: One top course of asphalt installed to a minimum compacted thickness of 1.5 inches.
5. Gravel driveways will be handled by the Town of Old Lyme after paving
6. All drainage and infrastructure repairs will be handled by the Town of Old Lyme prior to paving
7. Tonnage receipts shall be turned in to the Department of Public Works within 48 hours of completion of the project.
8. Please include any and all cost for machinery/equipment movement
9. Please include all traffic control costs
10. The contractor is responsible for all working signage throughout the duration of the project
11. At the end of each day, the road must be left passable for vehicles
12. The contractor shall be responsible for all “Call before you dig” protocols

C. Leveling Course daily equipment and labor:

Class 2 or equivalent, asphalt will be provided by the contractor to be used for leveling and performed on various roads to repair defects as well as improve drainage.

The contractor shall provide the following minimum equipment and labor to perform road leveling as requested.

1. One paving box with operator
2. One compactor with operator (minimum 3 tons)
3. Two Tri-axel dump trucks with drivers.
4. One laborer

The contractor shall provide a daily rate for equipment and labor (based on an 8-hour work day) including travel to and from the job location anywhere in the Town of Old Lyme and the contractors listed place of business.

D. Leveling overtime equipment and labor:

The Town of Old Lyme will not pay overtime.

E. Provide a pricing for Class 2 asphalt for leveling.

Note: Asphalt tonnage receipts shall be turned in to the Department of Public Works within 48 hours of completion of the project.

III. RESERVES THE RIGHT TO REJECT

The Town of Old Lyme reserves the right to select the service provider which best meets the Town’s goals and objectives, needs, budget constraints, and quality levels, as well as its service level expectations. The Town reserves the right, in its sole discretion, to reject any/or all proposals, to waive any irregularities and technical defects contained therein, to award the contract in its entirety, in part or not at all and/or to determine which proposal is the lowest and/or best to enter into a Contract, as it may deem to be in the best interest of the Town of Old Lyme.

IV. PREPARATION OF THE PROPOSAL

Proposals should provide a straightforward, concise description of the proponent's capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness, clarity of content, and conveyance of the information required by the Town of Old Lyme. One (1) entire original proposal must be submitted to the Old Lyme First Selectman's office by March 21, 2025, at 2:00 pm. The original must be marked as an original. At a minimum, the proposal should contain the following information:

- Business Organization - State the full name, address, phone number, fax number and email address of your business and whether you operate as an individual, partnership, or corporation.
- List of business' experiences with federal, state or municipal programs pertaining to asphalt paving projects.
- Proof of appropriate state certifications - Provide proof that you are licensed to operate in Connecticut.
- Qualifications - Include a brief narrative description of the proposed services that will be delivered and the equipment available to perform the services. Please indicate completed projects of similar nature. Also indicate a contact person for each reference cited.

V. INSURANCE REQUIREMENTS - CERTIFICATE OF INSURANCE

The contractor shall furnish certificates of insurance in the following accounts:

- Comprehensive General Liability including premises/operations, contractual independent contractors, broad form property damage and personal injury. Limits of liability shall be combined bodily injury and property damage:
- Auto liability, including owned, non-owned and hired – limits of liability shall be combined bodily injury and property damage: \$1,000,000. Each occurrence: \$1,000,000 Aggregate.
- Excess Liability – Umbrella Form: \$1,000,000.
- Workers' Compensation Insurance – Limit of liability shall be the statutory limits. State whether the sole proprietor and/or partners have elected to be included.
- The contractor shall have a certificate issued showing the Town of Old Lyme as an additional named insured for the duration of the contract.
- Certificates shall be filed with the town's agent before work is started and contain a thirty (30) day written notice of cancellation clause.
- All personnel on site shall follow ANSI and OSHA standards for personal protective equipment.
- Contractor shall be responsible for damages incurred to town or personal property within the work zone.

VI. AGREEMENT/EXCEPTIONS

Submission of a proposal indicates the Contractor agrees to the terms, conditions and other provisions contained in the RFP, unless the Contractor clearly and specifically presents in its proposal any exceptions to the terms, conditions, and other provisions contained in the RFP. Exceptions presented in a proposal are not to be considered incorporated into the contract between The Town of Old Lyme and the selected Contractor unless and until The Town of Old Lyme agrees to accept such exceptions. The

selected Contractor must acknowledge and agree that the contract resulting from this RFP includes the terms, conditions, and other provisions contained in the RFP, the proposal selected (including any exceptions accepted by The Town of Old Lyme) which is acceptable to The Town of Old Lyme and is not in conflict or contravention of the RFP, and any other documents mutually agreed upon by The Town of Old Lyme and selected Contractor. No oral statements or any person shall modify or otherwise change or affect the terms, conditions, or specifications stated in the RFP or the resulting contract. A formal contract will be awarded after the selection of a contractor for the services identified in the scope of services by The Town of Old Lyme. The contractor shall not assign the contract or any part thereof to any other person unless such assignment is first approved in writing by The Town of Old Lyme, it being understood that the contract shall not be assignable unless the proposed assignee is acceptable to the municipality. The request for assignment must include evidence that the proposed assignee qualifies under all requirements of the contract and must be addressed as defined in the contract for services.

VII. PROPOSAL SUBMITTAL

One entire original proposal must be submitted to the Old Lyme First Selectman’s office as follows: Town of Old Lyme 52 Lyme Street, Old Lyme, CT 06371. All proposals must be received prior to Friday, March 21, 2025, at 2:00 pm. Proposals may be mailed or dropped off at the Old Lyme Memorial Town Hall. Proposals must be received in the First Selectman’s Office by 2:00 pm for it to be considered in the RFP review process.

VIII. EVALUATION OF PROPOSALS

Only proposals meeting minimum qualifications will be evaluated. Certification by the State of Connecticut is required. Personnel must be State of Connecticut licensed. The Town of Old Lyme will evaluate proposals based on, but not limited to, the following criteria:

- Experience in asphalt road paving and rehabilitation
- Capability of contractor and/or personnel
- References
- Price: The Town of Old Lyme reserves the right to accept or reject any or all proposals, in part or in total, and to waive any irregularity in any proposal if it is deemed to be in the best interests of The Town of Old Lyme. The Town of Old Lyme reserves the right to reject the proposal of any contractor who has previously failed to perform properly, or to complete on time, contracts of a similar nature, who is not in a position to perform the contract, or who has habitually and without just cause neglected the payment of bills or otherwise disregarded his/her obligations to subcontractors, suppliers, or employees. The Town of Old Lyme reserves the right to make an award based solely on the proposals submitted or to negotiate further with one or more vendors. The contractor selected for the award will be chosen on the basis of greatest benefit to The Town of Old Lyme, not necessarily on the basis of lowest price. All costs incurred in the preparation and presentation of the proposal shall be wholly absorbed by the contractor. All supporting documentation and manuals submitted with this proposal will become the property of The Town of Old Lyme unless otherwise requested by the contractor at the time of submission.

Please provide a list of municipal and/or commercial client references and include contact information:

1. _____
2. _____
3. _____

Bid Summary

A: Avenue A (approx. 1,265 square yards) Notes: _____

Milling: _____

Leveling Course: _____

Install: _____

B: Clifton Street (approx. 1,850 square yards) Notes: _____

Milling: _____

Leveling Course: _____

Install: _____

C: Hawks Nest Beach Road (approx. 6,834 square yards) Notes: _____

Milling: _____

Leveling Course: _____

Install: _____

D: Hemlock Circle (approx. 1,560 square yards) Notes: _____

Milling: _____

Leveling Course: _____

Install: _____

E: Liberty Street (approx. 1,140 square yards) Notes: _____

Milling: _____

Leveling Course: _____

Install: _____

F: Prospect Street (approx. 4,300 square yards) Notes: _____

Milling: _____

Leveling Course: _____

Install: _____

G: Robbins Avenue (approx. 3,100 square yards) Notes:_____

Milling: _____

Leveling Course: _____

Install: _____

H: Washington Avenue (approx. 1,900 square yards) Notes:_____

Milling: _____

Leveling Course: _____

Install: _____

Company: _____

Address:_____

Phone: _____

Email: _____

Company Representative Name:_____

Company Representative Signature:_____ Date:_____

Town of Old Lyme Signature:_____ Date:_____

Martha H. Shoemaker, First Selectwoman