

OL Parks and Recreation Commission
Special Meeting Minutes
09/15/2025 – 6:00 PM

Hybrid Meeting (in person and telephone call-in)
In-person location: Meeting Hall, Town Hall, 52 Lyme Street, Old Lyme, CT

CALL TO ORDER

Chairman Bob Dunn called the meeting to order at 6:00 PM.

ATTENDANCE

In Person: Bob Dunn (Chairman), Mary Ellen Garbarino, Missy Garvin, Brendan McKeever, Sara van Vliet (Vice Chairman), Don Bugbee (Director)

On Phone: Tim Gavin

Absent: Ryan Lee, Winnie Edmed (Assistant PR Director)

Guests: There were no guests.

APPROVE previous meeting minutes – Regular meeting August 7, 2025

Brendan McKeever moved to accept the meeting minutes of August 7, 2025, and Missy Colburn seconded the motion. **SO VOTED.**

DIRECTOR’S REPORT – Presented by Don Bugbee

Brendan McKeever commented on what a huge success the daycamp was this summer.

a. Update on PRC programs and facilities

Parks and Rec Programs

Rec-Desk registration is required for all Parks and Rec programs. All details are listed on Rec-Desk and are advertised on the Parks and Rec website, Facebook, and Instagram.

Summer Programs and Staff

All summer programs have been completed, and summer staff employment has ended.

Fall Programs (Registration is open on Rec-Desk)

Men’s Basketball

LOL High School. Wednesdays 6:30-8:30 PM and Sundays 10 AM -12 noon, September 7, 2025 - June 10, 2026. Currently 23 are registered.

Women’s Basketball

LOL High School. Tuesdays 6:30-8:30 PM, September 2, 2025 - June 16, 2026

Currently 20 are registered.

Adult Co-ed Soccer

Town Woods Park. Sundays 5:30 -7:00 PM, September 7 - October 26.

Currently 34 are registered.

Adult Volleyball

LOL High School. Thursdays 6:30 – 8:30 PM, September 4 - December 18.

Currently 37 are registered.

Youth Soccer

Town Woods Park. Saturdays 8:45 AM - 12:00 PM, September 13 - October 25.

Currently 201 are registered.

Youth Pickleball

Cross Lane Park. Wednesdays 3:15 – 4:15 PM, September 10 - October 15.

Open to Mile Creek students (max 8). Currently 8 are registered.

Zumba Fitness

Center School. Tuesdays 6-7 PM, September 9 - October 28. Currently 8 are registered.

Tennis Sessions

All sessions are at Cross Lane Park

Beginner/Advanced sessions: Mondays 5:30 – 6:30 PM, September 8 – October 6.

Currently 8 are registered.

Intermediate/Advanced sessions: Wednesdays 5:30 - 6:30 PM. Currently 14 are registered.

Private, Semi-Private and Group Tennis sessions: Mondays – Fridays, times TBD.

Currently no one is registered.

Pickleball Sessions

All pickleball sessions are held at Cross Lane Park.

Open play sessions Mondays and Thursdays 8 -10 AM.

The Lymes Senior Center sessions: Tuesdays and Thursdays from 12:30 – 3 PM.

Point Play: Tuesdays 4:00 - 6:00 PM.

Drills with Kathy: Wednesdays 10 AM – 12 NOON and Friday 9:30-11AM.

Intermediate Round Robin: Thursdays 5:30 - 7:30 PM

Point Play with Kathy: Saturdays and Sundays 9:00 – 11:00 AM.

Facilities

No recent major facility problems have been noted as of late.

Cross Lane Park

Cross Lane Park is in daily operation with Little League Baseball and softball, pickleball, tennis and basketball.

Town Woods Park

Town Woods Park is open and in use by the Lacrosse Club, the Lyme/Old Lyme Soccer Club, Lyme/Old Lyme Little League and various AAU softball teams.

Hains Park

Hains Park facilities (no P&R Staff) are open and available to residents. Rowing club activities are active daily.

White Sand Beach

Beach facilities (no P&R Staff) are open and available to residents. Swim lines and the lifeguard chair have been removed. The beach cleaning schedule ends this month.

OLD BUSINESS

August 18 PRC presentation to BOS

Bob Dunn and Sara van Vliet reported on the August 18 BOS meeting that they attended and presented on the dredging of Rogers Lake and goose mitigation. The BOS had suggestions about moving forward and they proposed funding requests over two to three years as a capital project in the PRC budget. A survey of the lake was suggested along with an environmental study, and Sara will contact the RLA to see if they have a recent survey.

Goose mitigation at Hains Park / replace de-coyotes, goose scam application

Bob Dunn reported that a second application of goose scam was applied and that it did reduce the numbers of geese, but once it rained it no longer was effective. Members felt that between the egg addling, the scam and the de-coyotes the geese problem is lessening.

Hains Park playscape update

The playscape has been ordered and hopefully could be installed by late Fall.

Hains Park picnic tables update

Sara van Vliet stated that the picnic tables will be ordered soon, to be delivered to Public Works for assembly and placement at Hains Park.

Hains Park beach cleanings update

Don Bugbee reported that Public Works does not have the proper equipment to rake and clean the beaches. Don will ask the present contractor the Town uses to clean the beaches about adding Hains Park to the contract, and Missy Garvin will ask her husband, who provides this service at Hawks Nest Beach, for input on cleaning Hains Park beach.

New pavilion at White Sand Beach, proposed cost numbers

Don Bugbee stated the new pavilion is Erik Olsen's project and he is waiting for the final drawing. \$175,000 was originally budgeted, but recent changes to the sub-structure brings the estimate to \$139,000. It is hoped that the new pavilion will be done in the Spring of 2026.

NEW BUSINESS

Review of current Park and Rec program structure and fees

Don Bugbee asked members to review 2025 Program Information and be prepared to discuss numbers at the October meeting. This document is provided at the end of these minutes.

CORRESPONDENCE

Bob Dunn spoke of the email from Martha Beaudoin to the PRC on August 23. All members had reviewed it when Don Bugbee forwarded it.

PUBLIC COMMENT - None

ADJOURNMENT

Mary Ellen Garbarino moved to adjourn the meeting at 7:10 PM and Brendan McKeever seconded the motion.

SO VOTED.

The next meeting of this Commission is scheduled for October 2, 2025.

Respectfully submitted,

Mary Ellen Garbarino, Secretary

2025 OLPR Program Information				***As of 9.15.25***		
Program	Dates	Enrolled	Fees	Non-Res	Lyme Res	Income
Daycamp	6-25-25 to 8-1-25	282	\$300 \$150 Each Add'l	0	34	\$67,165
After-Care	6-25-25 to 8-1-25	52	\$240 \$150 Partial \$40 Drop-in	0	13	\$11,950
Youth Soccer	9-13-25 to 10-25-25	201	\$50	0	33	\$10,050
Youth Basketball	1-4-25 to 2-22-25	149	\$50 \$30 Each Add'l	0	14	\$6460
Pre-K Basketball	1-4-25 to 2-8-25	19	\$25	0	0	\$475

Men's Basketball	11-3-24 to 6-11-25	31	Resident \$0 Non-Res \$25	8	5	\$75
Men's Basketball	9-7-25 to 6-10-26	23	Resident \$0 Non-Res \$25	2	6	\$50
Women's Basketball	3-3-25 to 6-9-25	37	Resident \$0 Non-Res \$25	16	3	\$275
Women's Basketball	9-2-25 to 6-16-26	20	Resident \$0 Non-Res \$25	10	0	\$250
Adult Soccer	4-25-25 to 6-6-25	23	Resident \$0 Non-Res \$25	0	4	\$25
Adult Soccer	9-7-25 to 10-26-25	34	Resident \$0 Non-Res \$25	4	7	\$100
Adult Volleyball	1-2-25 to 6-5-25	40	Resident \$0 Non-Res \$25	26	3	\$600
Adult Volleyball	9-4-25 to 12-18-25	37	Resident \$0 Non-Res \$25	17	5	\$425
Adult Softball	5-4-25 to 6-15-25	43	Resident \$0 Non-Res \$25	1	4	\$25
Youth Pickleball	9-10-25 to 10-15-25	8	\$30	0	0	\$240

Total \$98,165
Instructor Paid Programs

Program	Dates	Enrolled	Fees	Non-Res	Lyme Res	Income
Beach Yoga	5-24-25 to 9-6-25	11	\$20	1	0	\$220
Zumba	Various (3 sessions)	20	\$60 \$10 Drop-in	1	0	\$900
Tennis '25	Various (7 sessions)	35	\$75	10	0	\$2625
CAS Soccer Camp '25	8-4-25 to 8-9-25	50	Various	6	7	\$7115

Total \$10,860

