

The Sound View Bike Path and Improvements Oversight Committee
Unapproved Minutes of 4/29/13

The Oversight Committee (OC) met on Thursday, April 29, 2013, at 7:30 PM

Attendees: Frank Pappalardo, Chairman of the Sound View Commission, Angelo Faenza, Town Resident, Bonnie Reemsnyder, First Selectwoman and ex-officio, and Mary Jo Nosal, Selectwoman and Acting Clerk. Guest: Christopher Faulkner, VHB.

Discussion:

- The previous meeting minutes of 4/11/13, were approved without changes.
- The RFQ solicitation process was reviewed. The Day posted the legal notice; the RFQ is accessible on the DAS and Town website for 30 days. The due date is May 20, 2013.
- The due date for questions on the RFQ was 4/29/13. To date, we have received no questions.
- To date, we have received no RFQ's.
- The Committee reviewed the draft RFQ interest matrix and interview questions.
- Revised drafts of the matrix and questions will be provided for review.
- Angelo Faenza and Mary Jo Nosal will perform a review of the packages for completeness following May 20. Following that, the packages will be provided to the Selection Panel.
- The Selection Panel members were provided to Chris Faulkner as per the State requirements.
- Chris provided guidance on the matrix, interview questions and interview process.

The meeting was adjourned at 8:50 P.M.

Next Meeting: Monday, 5/9/13 at 7:30 P.M. at Memorial Town Hall

Respectfully Submitted by Mary Jo Nosal, Acting Clerk on 4/30/13