

**Estuary Transit District**  
**17 Industrial Park Rd, Centerbrook, CT**  
**Conference Room**  
**10:00 A.M.**

AGENDA – December 16, 2011

- I. Call to Order – Chair R. Cabral
- II. Pledge of Allegiance – Board Members
- III. Roll Call – Sec. V. Zawoy
- IV. Visitors Comments
  - 1. Items on the Agenda
- V. Secretary's Report – V. Zawoy
  - 1. Approval of Meeting Minutes of October 21, 2011



102011.docx

- 2. Approval of Finance Committee Minutes of December 1, 2011



Minutes Finance  
Committel Meeting 12

- VI. Communications – V. Zawoy
  - 1. Correspondences
- VII. Treasurer's Report – J. Forbis
- VIII. Committee Reports
  - 1. Finance Committee
  - 2. Marketing Committee



Marketing Report  
12-16-2011.docx

- 3. Nominating Committee
  - 4. Ferry Committee
- IX. Executive Director's Report - J. Comerford
  - 1. Report attached and open for discussion



Executive Director's  
Report 12-16-2011.d

- X. Finance Manager's Report – H. Famiglietti
  - 1. Bank Statements



ESSEX NOV.11 BANK  
STATEMENT.xls

- 2. Cash Flow Forecast



CASH FLOW DEC  
11.xls

- 3. Budget versus Actual



OCT.11 BUDGET V  
ACTUAL.xls

XI. Operations Manager's Report – P. Tyrrell

1. Operations Report



2011 Ridership.xlsx



System  
Productivity.pdf

XII. Old Business

XIII. New Business

1. FY 2011 Audit
2. Advertising Contract
3. Bus Shelter Plaque



Hope Partnership  
letter.pdf

4. Sick Leave Policy



307 Sick Leave  
Benefits 12-16-2011.

5. 2012 Meeting Schedule



2012 Schedule of  
Meetings.docx

6. 2012 Town Dues



Town Assesment  
2012-2013.xls

7. Google Transit Grant Resolution



rpi\_resolution\_2011.  
pdf

XIV. Chair Comments

XV. Board Members Comments

XVI. Visitor Comments(general)

XVII. Executive Session

1. Legal Matters

XVIII. Next Meeting - February 17, 2012 at the Estuary Transit District

XIX. Adjournment