

**Unapproved Minutes of the Route 156 Bike Way and Sound View Improvements
Committee Meeting of Wednesday, April 3, 2014 4:30 PM
Old Lyme Memorial Town Hall 52 Lyme St., Old Lyme, CT**

Meeting called to order at 4:32 PM.

Members Present: Frank Pappalardo, Bonnie Reemsnyder, Skip Sibley, Mary Jo Nosal
Excused: Angelo Faenza. Guests: Kurt Prochorena and David Head.

Discussion

An appropriation of \$148,500 (includes a 10% contingency) for the Design and Specifications project phase was unanimously approved at Town Meeting on 3/24/14. The Committee acknowledged the Public Information Session (3/6/14) and outreach efforts.

Action Items

A list of questions raised at the Town meeting was shared. The committee is asked to review/refine these to update the FAQ list.

The "Typical DOT project" handout will be updated to reflect that any Right-of-Way Acquisition is not anticipated.

The Committee will begin to track recommendations and ideas that should be evaluated during the design phase, e.g. survey to assess water lines; consider the ways the project may align with the potential sewer project.

BSC Group

Kurt displayed the updated conceptual renderings which will be further enhanced.

The Committee discussed the importance of evaluating all the design options and documenting changes that affect the scope of work. However, the project cost was negotiated as required to be an "overall cost."

The current man hours reflect the budget approved at Town Meeting and the revised architectural design cost for the restroom.

A motion was made by Frank and seconded by Skip to approve the updated Scope of Work with the modification that the title be changed to bikeway from bike path. Motion passed unanimously.

Action Items

Kurt will provide an updated schedule when we next meet.

Other Business

Skip questioned whether additional Committee support could be valuable. David Head of VHB advised that the Committee could add members but should keep it small. The Oversight Committee favored this approach.

David will resend the Municipal-Contractor Template Agreement to the Selectmen's office. BSC Group verbally approved the template and is forwarding insurance certificates to VHB.

The Municipal-State Agreement was signed by First Selectwoman Reemsnyder and was sent to the State for approval in March. David indicated that it is at the Attorney General's office. VHB has said that a 60 day review is not unusual but that it is not common for an Agreement based on the template to be denied.

The next meeting will most likely follow feedback from the State concerning the Agreement.

The Committee discussed the need to get the surveying near Sound View done in the Spring before the start of the summer beach season.

Public Comment - none

Adjourn - Motion to adjourn at 5:30 by Frank was seconded by Skip. Motion passed unanimously.

Next Meeting: TBD

Respectfully submitted on 4/4/14 by Mary Jo Nosal
Acting Clerk