

## **Sound View Bike Path and Improvements Project Unapproved Minutes**

Tuesday, August 20, 2013  
Second Floor Conference Room  
Old Lyme Memorial Town Hall  
52 Lyme St, Old Lyme, CT

- Joint meeting of the Oversight Committee and Selection Panel Meeting was called to order at 5:00 PM
  - Attendees: Frank Pappalardo, Bonnie Reemsnyder, Angelo Faenza, Skip Sibley, and Mary Jo Nosal.
  - Guests: The engineering liaison, Chris Faulkner of VHB, and the Project Managers from BSC Group-Connecticut, Kurt A. Prochorena, and Luke McCoy.
  
- Approval of Meeting Minutes from 7/18/13
  - Minutes were approved by Frank Pappalardo, Angelo Faenza and Mary Jo Nosal.
  
- QBS: Review and Discussion of the Draft Scope of Services (SOS) dated 8-9-13 provided by BSC Group.
  - The Draft SOS included the assigned tasks from the Assignment meeting held 7/24/13. The attendees reviewed each page of the draft and had the opportunity to ask questions and amendments were agreed to. Kurt will provide the revised document this week.
  - The Selectmen informed the group of some of the observations Sound View residents have shared with respect to the parking on Hartford Avenue.
  - It was agreed that all options for Hartford Avenue and the park are on the table. The project needs to include the long-term vision of the area and the need to provide efficient services i.e., garbage pick-up/plowing. Options for materials, low lighting, plantings, rain-garden etc. and grant opportunities were discussed. The need to not make any current wet areas worse and hopefully better was emphasized. Public input on the options the Committee looks at is important and will be requested.
  - BSC and the committee will have working sessions as the process develops and utilize technology to share documents with each other and the eventual construction firm.
  - The extensive surveying and easement research, particularly south from Portland Avenue-Bocce-Hartford to the beach, will provide data to develop traffic plans that conform to all State, local and engineering national standards.
  - Mary Jo will provide land use with a copy of the revised SOS for their guidance in the land use commission process.
  - There was no further discussion on the next informational meeting. It is necessary to complete the current phase of documenting the engineering expectations.
  
- Meet adjourned at 7:00 PM

Next Meeting: TBD after the final SOS is prepared.

Submitted 8/22/13 by: Mary Jo Nosal, Acting Clerk