

Public Works Garage Building Committee - Unapproved Special Meeting - Thursday 30 October 2008

The Public Works Garage Building Committee held a special meeting at 4:05 P.M. on Thursday, 30 October 2008 at Old Lyme Public Works Garage. Edward Adanti, Christopher Kerr, Ellis Jewett and First Selectman Timothy Griswold (ex Officio) were present. Robert Chapman and Gary Yuknat were absent. John Flower, Asst. Building Official, was also present.

1. Approval of Minutes: Motion made by Ellis Jewett and seconded by Ed Adanti to approve the minutes of 16 October 2008. SO VOTED.

2. Old Business:

- 1. Overhead Doors:** There was no report on the condition of the overhead doors. Ellis Jewett will contact American Door and Tim Griswold will contact Overhead Door so the Committee will have a status report at the next meeting.
- 2. Request for Proposal:** The Committee will develop a list of consultants that can help prepare a thorough Request for Proposal (RFP). A thorough RFP will eliminate ambiguity and reduce change orders. John Flower will contact Max Greenwood to provide input. It is hoped a RFP may be finalized in January so that bids may be solicited by February.
- 3. Wash Bay:** Chris Kerr will do research on companies that provide wash bays. It was noted that the Garage floor drains all exit the building, so they can be plumbed to a holding tank. The Committee will evaluate the cost/benefit of a water reclamation system versus a 5,000 gallon holding tank.
- 4. Project Timeline:** The Committee wants to finalize the RFP in January 2009 and go out to bid by February. Work can start in April or May, when the Public Works equipment can be relocated out of the Garage.

3. New Business:

The Committee agreed to have the waste oil furnace removed from the Garage and to connect the Modine heating units to the existing furnace. The Committee believes the waste oil furnace can be relocated to the west end of the Transfer Station Scale House, if it is properly reinforced to take the weight. A 275 gallon oil tank could also be located in the Scale House with the furnace.

The Committee established the next meeting date to be 6 November 2008 at 4:00 PM at the Garage.

9. Adjournment

Chairman Kerr moved to adjourn the meeting at 4:57 PM and Ellis Jewett seconded the motion. SO VOTED.

Respectfully submitted,

Timothy C. Griswold