

**Wastewater Management Task Force
Thursday March 7, 2013
Minutes- Special Meeting**

Present: Dimitri Tolchinski, Donna Bednar, Doug Wilkinson, Ernest Lorda, Kurt Zemba, Frank Chan, Richard Prendergast, Tom Risom, Robert McCarthy
Also present: First Selectwoman Bonnie Reemsnyder, Sanitarian Sonia Marino

Facilitator Kurt Zemba called the meeting to order at 7:16pm.

Approval of the Minutes 02/28/2013

A motion was made by Tom Risom and seconded by Richard Prendergast to approve the minutes of the 2/28/13 meeting. Motion passed.

Correspondence

Kurt told the members that he and First Selectwoman Reemsnyder had met with property owners Don Brodeur and Jeff Montanaro regarding the Cherrystones property earlier in the day.

Bonnie Reemsnyder reported that the property owners were enthusiastic about the possibility of working with the Town on use of the property and amenable in spirit to permitting testing as part of the Wastewater project study. Testing was performed on the property 6 years ago and Jeff Montanaro has arranged for the DEEP to share those test results with the Town and the Task Force.

Although potential options for the property were mentioned during the meeting, the timing was premature for discussion of possible agreements with the Town.

Bonnie also noted that the Black Hall property is adjacent to Cherrystones in the rear of the property.

Kurt stated that for the purposes of the proposed study, the two properties to be considered are Cherrystones and Black Hall. The Town is also reviewing the possibility of a third property. Any property negotiations would take place in Executive Session.

Selection Process

Six firms submitted Statements in response to the Task Force RFQ:

Pio Lombardo
Lombardo Associates
188 Church St
Newton, MA 02467
Pio@lombardoassociates.com

Sarah E. Cwikla
GHD, Inc
100 Roscommon Drive
Suite 301
Middletown, CT 06457
sarah.cwikla@ghd.com

Christopher N. Wester
Weston & Sampson Engineers, Inc.
273 Dividend Rd
Rocky Hill, CT 06067
westerc@wseinc.com

Stephen K. McDonnell
Wengell, McDonnell & Costello
87 Holmes Rd
Newington, CT 06111
SMcdonnell@WMCENGINEERS.COM

Brian C. Curtis
Nathan L Jacobson & Associates Inc
86 Main Street
PO Box 337
Chester, CT 06412
bcurtis@nlja.com

Dave Prickett, PE
Jay Sheehan, PE
Woodard & Curran
1520 Highland Avenue
Cheshire, CT 06410
dprickett@woodardcurran.com
jsheehan@woodardcurran.com

Four firms were invited to make presentations to the Task Force on Wednesday, March 6 and Thursday, March 7:

Lombardo Associates
GHD, Inc
Woodard & Curran
Nathan L Jacobson & Associates Inc.

Task Force members discussed the presentations and restated the qualifications they were seeking:

- Operational capability and reliability, as well as out of the box thinking
- Public relations and public presentation skills(critical for the RFP component rather than for the study)
- Diversity of experience including relationships with their clients and the CT DEEP
- Flexibility in compiling additional similar proposals to ensure DEEP approval if one alternative is rejected (with Safety as a consideration)
- The resources to complete the study expeditiously on a tight timeline

- The resources to pursue the RFP or execution phase if feasible options were identified

Members then identified their #1 and #2 firms by secret ballot. Woodard & Curran was ranked #1 by 8 members and #2 by 1 member. Jacobson was ranked # 2 by 7 members and #1 by 1 member. Lombardo was ranked #2 by 1 member.

It was the consensus of the Task Force to recommend Woodard & Curran as a #1 choice and Jacobson as #2 to the Board of Selectmen. Cathy will contact the firms on Friday morning and ask them to attend the Board of Selectmen meeting on Monday, March 11 at 10:30am.

First Selectwoman Reemsnyder commended the Task Force for conducting what she called an “excellent process.”

Discussion for availability for future meetings

Kurt reviewed the timeline for the next few weeks:

Monday, March 11, 10:30am: Board of Selectmen to meet with firm and finalize selection
Monday, March 18, 4:30pm: joint meeting with Board of Selectmen, Task Force, selected firm and DEEP to define scope of project and determine preliminary *not to exceed* budget (needed for Town Meeting approval)

Both a community presentation on the proposed study and a Town Meeting to approve funding for the study will have to be scheduled for end-March/early-April. No dates have been set yet. Some questions have already been submitted for the presentation and Town Meeting and Kurt asked members to continue to submit additional questions via e-mail to the Task Force.

Members stressed that the purpose of the study is to determine if there are viable options, not to interfere with any current actions.

First Selectwoman Reemsnyder added that the focus at both meetings will be on the benefits of gathering data through the study and the consequences of not gathering the data. She believes that the Town has “a responsibility to face this issue.”

Adjournment

A motion to adjourn was made by Dimitri Tolchinski and seconded by Tom Risom. Meeting adjourned at 8:47pm.

Submitted by

Catherine Frank
8 March 2013