

ROWLEY, HENDRIKS AND ASSOCIATES, LLC

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TOWN OF OLD LYME South Green-Church Corner Improvement Town of Old Lyme

Meeting Minutes #3: Prepared by Lee Rowley, P.E.L.S. of RH&A
Date of preparation: September 22, 2009

Meeting Date & Time: September 18, 2009/3:30 to 5:15 PM

Location: Old Lyme Town Hall-Conference Room

Project Meeting: Progress-Construction Meeting

Attendees: Timothy Griswold, 1st Selectman; Anthony Hendriks (RH&A); Charlie Corradino; Pat Camputaro (AI); Kirk Wheaton (AI); John Versalone (AI); Janet Sturges; Sarah McCracken; Lee Rowley (RH&A)

The following is a brief overview of the meeting as referenced above prepared by L. Rowley:

Meeting Opening Introduction made by Tim Griswold:

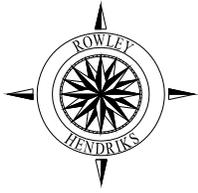
- 1.) L. Rowley opened the meeting stating the purpose of the meeting was to discuss issues related to the lack of progress with the project, outstanding items related to testing results of the roadbed material as well as the need for a recovery schedule;
 - The contractor was presented a letter requesting a proposed recovery schedule;
- 2.) L Rowley stated that this project was designed to be a full-depth-reclamation project and as such, did not require that the roadway sub base material meet standard Connecticut DOT gradation requirements. This fact was verified with the DOT pavement unit and the DOT testing laboratory.
- 3.) K. Wheaton expressed concern for meeting the roadbed material compaction requirements due to their independent testing results of the various types of existing materials;
- 4.) L. Rowley stated that as long as the work was performed in accordance with the full depth reclamation and the handling cold reclaimed asphalt pavement specifications and as directed in the field by the town inspector, there should be no issues;
- 5.) L Rowley stated he will issue an "Engineering Directive" stating that the town will take responsibility if there are performance issues beyond the contractor's control related to existing material's non-conformance. This directive was to be issued immediately, prior to the restart of work;
- 6.) L. Rowley stated that the first priority work item was the completion of the full depth reclamation, grading and the installation of the pavement binder course to the design grades as soon as possible;
- 7.) K. Wheaton stated that the full-depth-reclamation, grading, compaction and pavement binder course could be installed within 6 to 9 working days, starting on Monday September 21, 2009. In addition, a recovery schedule will be prepared and submitted as requested;
- 8.) J. Sturges discussed the AT&T utility issues and asked the contractor for suggestions on effectively getting the utility to perform their work more timely;

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- 9.) K. Wheaton suggested contacting the state DPUC and filing a complaint. He also offered to make a call to a contact he had that may be able to assist in getting the utility to perform more timely;
- 10.) The meeting ended with all parties committed to work together in an effort to get the project on a reasonable schedule;

The above meeting minutes are prepared and presented by Lee Rowley. The meeting minutes are a brief overview statement of main points of discussion. If anyone has comments/corrections to add, please contact the writer at (860.304.6959), as timely as possible for any changes or clarifications. If no comments are received, it will be assumed that the minutes are an accurate account as stated herein.

CC: Attendees;
File