

OEA GRANT FUNDING
TOWN OF EAST LYME JLUS

East Lyme Connecticut is seeking professional consultant services to assist the completion of a Joint Land Use Study. The estimated total cost to complete the Stones Ranch JLUS will be determined after the open and fair selection of the JLUS consultant, and the consultants cost proposal. Once the consultant has been selected, the JLUS Grant Application will be amended to reflect the actual costs of the consultant.

Please see the attached OEA Application Budget and the attached email from the Office of Economic Adjustment, Project Manager, Paul Oskvarek.

Please contact Gary Goeschel, Planning Director, at (860) 691-4105, or email at ggoeschel@eltownhall.com, with any further questions regarding the Request for Proposals.

Jennifer Lindo

From: Oskvarek, Paul A CIV OEA (US) [paul.a.oskvarek.civ@mail.mil]
Sent: Monday, July 14, 2014 8:27 PM
To: Jennifer Lindo
Cc: Oskvarek, Paul A CIV OEA (US); Eitler, Cyrena C CIV OEA (US); Gary Goeschel
Subject: RE: SRMR Grant Application

Jennifer,

I finally have the information for you to correct the grant application. Unfortunately, it's a major correction, but an easy fix to the application. The TRC approved the entire application, except for the contractual cost estimate. Our Director did not agree with the method that you used to determine the contractual cost estimate (i.e., sending out scopes of work to prospective consultants to get their opinion of the cost). The fix is for you to delete the contractual cost from the application and all mention of how you determined that cost (page 22). In place of those statements on page 22, add a statement that you will determine the contractual cost after an open and fair selection for the JLUS consultant. After selection of the consultant, the new contractual cost will be that cost in the selected consultant's proposal. You will then submit a grant amendment asking for OEA to approve the agreed upon contractual cost. As part of that amendment request, you will need to tell us exactly how you conducted the selection process (to include how and where you advertised the RFP, the proposals that you received and how you conducted the selection board).

Please make the above corrections and submit the 'signed' grant application. I will be out of the office for the next two days, but if you have any questions please contact Cyrena Eitler, 703-697-2078.

Thanks much for your patience!

Paul

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OEA Application Spreadsheet		Budget	
Project Title: Joint Land Use Study, Towns of East Lyme, Old Lyme and Lyme			
Grant Period: July 1, 2014 through September 30, 2015			
Category	Federal Share	Non-Federal Share	Total
Personnel			
East Lyme Planning Director/Inland Wetlands Agent - 10% - \$71,740.00		\$7,174.00	\$7,174.00
East Lyme Zoning Official - 3% - \$77,649.00		\$2,330.00	\$2,330.00
East Lyme Water and Sewer Utilities Engineer - 3% - \$86,697.00		\$2,601.00	\$2,601.00
East Lyme Public Safety Director - 3% - \$84,123.00		\$2,524.00	\$2,524.00
Old Lyme Land Use Coordinator - 5% - \$58,850.00		\$2,943.00	\$2,943.00
Subtotal	\$0.00	\$17,572.00	\$17,572.00
Fringe Benefits			
East Lyme Employee's		\$5,832.00	
Old Lyme Employee's		\$1,235.00	
Subtotal	\$0.00	\$7,067.00	\$7,067.00
Total Salaries + Fringe Benefits	\$0.00	\$24,639.00	\$24,639.00
Travel			
Local - 122.51# miles at .565/mile			\$0.00
Travel to Public Meetings in East Lyme/Old Lyme/Lyme from East Lyme/Old Lyme/Lyme (Estimated)	\$70.00		\$70.00
Subtotal	\$70.00	\$0.00	\$70.00
Subtotal	\$70.00	\$24,639.00	\$24,709.00
Contractual			
SRMR and Camp Niantic JLUS Study	\$0.00		\$0.00
Subtotal	\$0.00	\$0.00	\$0.00
Other			
ESRI Spatial Analysts (1 Desktop Lic)	\$2,500.00		\$2,500.00
ESRI 3D Analyst (1 Desktop Lic)	\$2,500.00		\$2,500.00
ESRI ArcGis On-Line (Annual Subscription Fee)	\$2,500.00		\$2,500.00
MS Office Software Suite Upgrade	\$2,000.00		\$2,000.00
Postage for Misc Items	\$900.00		\$900.00
Legal Notices for Public Meetings/Decisions	\$1,250.00		\$1,250.00
Adobe Acrobat XI Pro	\$1,000.00	\$1,000.00	\$2,000.00
Subtotal	\$12,650.00	\$1,000.00	\$13,650.00
Total Direct Costs	\$12,720.00	\$25,639.00	\$38,359.00
Grand Total	\$12,720.00	\$25,639.00	\$38,359.00
Percent	33.16%	66.84%	100.00%