

Minutes of the Bus Barn Committee meeting 1/12/10

Present: Chairman R. Dunn, R. Chapman, J. St. Germain, S. Marsh, E. Adanti, J. Flower, C. Carter, T. Griswold.

Meeting started at 4:05 p.m.

Committee members reviewed minutes and approved minutes from December 7, 2009 meeting.

On December 23, 2009 we received bids from twelve bidders. The lowest was CT Carpentry at \$498,000. The highest was General Builders at \$772,000.

Matt Brown of Anchor Engineering performed a complete analysis of the bids received and provided background information on the 3 lowest bidders. After review of these bids, the third lowest bidder was disqualified for technical reasons. Anchor Engineering sent a letter dated December 30, 2009 to the two lowest bidders informing them of their selection by the committee. CT Carpentry Corporation was the lowest followed by Machnik Bros. Inc. at \$521,400. He requested the bidders supply particular information and answer questions. These included prior work commitments, a list of major tasks to be completed on job along with who will be completing that task ; i.e. their company or subcontractor and name of contractor, previous or current litigations, previous contracts awarded for projects of similar size, and scope. Bidders were asked to include the original contract values for these previously awarded jobs at time of signing and final contract value upon completion including all change orders.

Matt Brown of Anchor Engineering received the supplementary information from both bidders and committee members reviewed the requested information.

Committee members reviewed and discussed pros and cons of each bidder regarding job scope, schedule of values, schedule of job completion date that would allow time for buses to move in before contract start date of July 1, 2010, and prior litigations of both bidders. There were concerns with prior litigations involving CT Carpentry and the requested items that were not included in their response to Matt Brown's letter dated December 30, 2009. There was also some confusion as to who would be doing the site work if CT Carpentry was awarded the job. J. St. Germain commented that this job is about eighty percent site work, so it is important to know who would be doing it.

Committee members requested more information about a litigation involving CT Carpentry Corporation in regards to a project in Litchfield, CT. Mr. Griswold stated he would make a call to Litchfield to get more information. Committee chairman, R. Dunn said he would request a written summary and recommendation from Anchor Engineering. Committee requested we wait for these items to make our decision.

New Business: None

Next meeting was scheduled for January 14, 2010 at 4:00 p.m.

Meeting was adjourned at 5:15 p.m.

Respectfully Submitted,

Sophie W. Marsh