

The Route 156 Bike Way and Sound View Improvements Committee
Unapproved Minutes of September 27, 2016
Memorial Town Hall Old Lyme, CT

Committee Members Present: Bonnie Reemsnyder, Frank Pappalardo, Skip Sibley, Angelo Faenza (arrived at 5:00PM), Rob Haramut, John MacDonald and Mary Jo Nosal.

Welcome: The meeting was called to order at 4: 40PM

Motion to Approve Meeting Minutes: Motion was made by Bonnie and seconded by Skip to approve the minutes of 8/29/16. There was no discussion. Voting in favor: Mary Jo, Frank, Skip, Rob, and Bonnie. No one opposed. John abstained.

Special Town Meeting of 9/27/16 at 7:30PM, Lyme-Old Lyme Middle School

- The committee discussed the Board of Selectmen's decision to add the project construction costs to the call for the special town meeting. The request for \$911,100 exceeds the \$877,000 approved on 7-18-16 by over \$34,000. This exceeds the \$20,000 allowance for approval without a town meeting.
- The increase is due only to the higher than expected construction firm bid plus required 10% contingency. It was felt to be prudent to request the appropriation at the upcoming special town meeting before construction starts and before no summer residents were available. The \$911,100 includes \$65,500 in incidentals to construction for DOT that the town is not responsible for. Although this decision was made between committee meetings the committee will be asked for agreement with this decision.

Committee discussion:

- The \$911,100 is eligible for 80% reimbursement and the Town Attorney feels the previous approval at Town Meeting is valid. Should the request fail, the current budget would be monitored in the event expenditures require a Town Meeting for approval. If needed there are only a few possible items that may have to be removed from the project should we go over or delayed.
- Skip cautioned that change orders can add up despite the contingency. Bonnie indicated that Jeff Exley at DOT informed us on 9-26 that all change orders need to be approved by DOT. That these change or construction orders are based on good pre-bid estimates but that any change in quantity is a change order. He indicated that quantities do fluctuate up and down and overall, generally they even out. All of this is accounted for in the DOT 4-Book Process. Jeff also indicated he is not expecting any surprise as the project is not involved and we are not digging very deep for sidewalks. Mary Jo noted that these orders will consist of many items and take time for the town to see them following DOT review. Bonnie noted that the meeting reports will inform us of the status and certainly any unforeseen major change would be directly communicated to DOT.
- John noted the project cost vs. limited project scope. Frank wanted to stress at Town meeting that the increase reflects an increase of about \$6800 to the town. Bonnie will be presenting the comparison of the budget approvals and cost to the town at town meeting.
- The contractor could start today, but has notified Bonnie that they will begin excavation 10/10/16.
- The effort against the project on social media was mentioned. It was noted that to curtail the project would involve vendor contract damages and repayment to the DOT of the design fees.
- The Registrars will be ready for any motion for a paper ballot.

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Motion: The SVIC recommends the construction budget of \$911,100 to Town Meeting by Frank and seconded by Angelo. Discussion to modify the motion as seconded as the meeting has been recommend by The Board of Selectmen and posted. Motion modified by Frank: The SVIC supports the Board of Selectmen's recommendation to move the construction budget of \$911,100 to Town Meeting. Motion was seconded by Angelo. Discussion included the differences between a town project and requirements of the DOT. Rob felt it was similar and shared that a similar project, only smaller length near the Argonne Bridge and RT. 66 in Portland was over \$1M 6-8 years ago. Motion passed. Voting in favor were Frank, Angelo, Bonnie, John, Skip, Rob and Mary Jo. No one voted in opposition and there were no abstentions.

Project Status Update

Pre-Construction to Date:

- The required DOT documents, including the Notice To Proceed and Construction Agreement with B&W have been authorized and executed.
- The Pre-construction meeting was held at Town Hall on 9/8. Bonnie, Frank and Mary Jo attended from the committee and WMC produced the official minutes which were provided to the committee today and sent to Town Hall. Also in attendance were representatives from VHB, BSC Group, WMC and B&W. Quality control, safety and attention to the residents were stressed.
- The construction meeting space is under discussion. Frank has provided a cost estimate for the Sound View Community Center and compared it to a possible trailer. Town Hall may be an option. The need for WiFi is important.

- The Committee received the change of scope proposal from BSC which reflects their participation and presentation at the July Town Meeting. Bonnie will share this with VHB for DOT approval. The labor charge is \$1,736.69.

Motion: Bonnie moved to approve the change in scope for BSC Group to support an additional meeting if approved by DOT. Seconded by Angelo.

Discussion - This charge, if authorized by DOT, would be part of the underspent design budget. We have not tapped into contingency. There are no other scope changes to the design. DOT has requested BSC's final invoice for design. There was recognition that this change is different from the expected construction changes which WMC will request DOT approval for.

Motion passed. Voting in favor were Bonnie, Frank, Skip, John, Frank, Angelo, Mary Jo and Angelo. There was no one in opposition and no abstentions.

Other:

- Skip had questions on the WMC Pre-Construction meeting notes. Regarding Payment, Bonnie confirmed that WMC is responsible for the certified payroll labor review. He expressed surprise that the town makes payments before reimbursement. Bonnie reviewed that this is a reimbursement grant and the contractors will need to verify receipt of payment before reimbursement is requested of the DOT. He asked about the carrying time for the Town. Bonnie noted that it was generally 30 days during the design stage. Mary Jo will request the DOT process from District 2 for the committee. Regarding the "Engineer," receiving requests for changes from the Contractor, Mary Jo will ask also ask for WMC for clarification.

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- Bonnie showed the Committee her notebook of all the approvals and Agreements available for review before leaving the meeting.
- Mary Jo noted that she has provided our Finance Department with the information regarding the change in invoicing from VHB to DOT.
- Ground Breaking: The Committee recommended a ground breaking event be held on Monday, October 3 at 10:00AM at the Hartford Ave. flagpole.
- Mary Jo noted that there are supportive businesses on Hartford that we have to continue to listen to. Frank added that placement of business parking is yet to be determined.

Next Regular Meetings - 10/24/16, 11/29/16 at 4:30PM, Town Hall.

Motion to adjourn at 5:45 PM, made by Frank and seconded by Angelo. There was no discussion. Motion passed with Frank, Skip, John, Angelo, Rob, and Mary Jo in favor. None opposed or abstained.

Respectfully submitted by Mary Jo Nosal, Acting Clerk 9/29/16