

Route 156 Bike Way and Sound View Improvements Committee Unapproved Minutes
Meeting of Monday, June 2, 2014 4:00 PM
Old Lyme Memorial Town Hall 52 Lyme St., Old Lyme, CT

Members Present: Frank Pappalardo, Bonnie Reemsnyder, Skip Sibley, Mary Jo Nosal, Angelo Faenza.
Guests: Kurt Prochorena of BSC Group Community Member: Jim Lampos

Meeting called to order at 4:04 PM.

Approval of Minutes

Approval of the 4/3/14 meeting minutes was made by Frank and seconded by Skip. There was no discussion and the motion passed unanimously.

Updates

Mary Jo reviewed the last meeting highlights which was approval at Town Meeting of 3/24/14 for the appropriation of \$148,500 (includes a 10% contingency) for the Design and Specifications project phase. Additionally, the Committee agreed to meet following the signature of the Agreements. Mary Jo provided the Committee with applications from community members who have applied to join the Oversight Committee. The Committee considered it important to include residents outside of the project area.

The Town has signed the Agreements with BSC Group and with the ConnDot. BSC will provide the final executed copy and Mary Jo will forward an electronic copy of the State Agreement received from our DOT liaison David Head of VHB Group for Committee review. The originals will be held at Town Hall.

Next Steps

Surveying

Kurt provided the Committee with an update on the surveying plans. BSC will begin to survey in the Sound View project area next week. The crew will consist of 2 people and they will be in a white van. Surveyors will place temporary wood survey stakes identified with red tape and which should not be removed. The BSC Agreement with geotechnical firm, Earth Design, is expected to be signed imminently. Their work in preparation for the restroom will begin soon in the parking lot. The geotechnical truck is quite large. The work is anticipated to start early in the morning, but may require the parking lot to be closed during the process. Kurt estimated that it may take up to 8 weeks for work and data analysis.

Bonnie will notify the community of the surveying via News and Announcements on the Town Web Site and will also inform area residents by mail. Frank has notified the Sound View residents and Miami Beach leadership of the upcoming work in a newsletter.

Mary Jo asked about utility identification by surveyors and there was a lengthy discussion about the shallow CT water line under the parking lot. Kurt will have discussion with CT Water and any other identified utilities.

Documentation

Utilizing Microsoft 360, BSC will set up a secure site for the Committee to view and evaluate e-documents. He will provide a project close-out disk at project completion.

Miscellaneous

Kurt is pleased with his conversations with a pre-fab restroom company. He expects Nina to be able to join us at our next meeting to discuss the design process.

Angelo asked about restroom placement. Kurt indicated that the geotechnical data will be important for this decision by the Committee as well as design and any land use concerns.

Mary Jo noted that the parking lot is in two zones. Kurt and Frank confirmed that the parking lot which was two joined lots. The east portion is in the Sound View District and the west portion, the R-10 zone.

Kurt said by mid-summer preliminary discussions with Zoning Commission regarding the plans and Coastal Site Plan. Bonnie noted that she has completed the required work with the Planning Commission and last fall the Inland Wetlands Commission.

The Committee discussed the need for community input on the design options. Jim offered the Committee consider design goals for the bike way, parking and restroom portions of the project.

Time Line

Kurt provided an updated time line and projected milestones.

Bonnie expressed the need for the public input opportunities while residents are in town. In particular she suggested the goal of the preliminary design discussion be held the end of September. Feedback via available surveys for example will be important to assure that the community has had time to provide input. This is imperative as the required 30% design complete meeting is scheduled for the winter. This meeting commits the Town to payments for work on the project should the project not pass at Town Meeting. Kurt agreed pending the survey data assessments.

Frank expressed the need for conceptual rendering for the meetings. Mary Jo wanted to make sure there was substantive information for the preliminary design meeting.

Web Site

Frank will ask Ruth Roach if she can make the project easier to access on the website. The FAQ's can be updated for the web.

The COG has requested that we approve taking down the Sound View Informational Meeting from the COG web site. There were no objections to this. Mary Jo will see if they COG maintained the number of views of the video.

Adjourn

Motion to adjourn at 5:17 PM by Skip was seconded by Angelo. Motion passed unanimously.

Next Meeting: TBD following update on survey schedule from Kurt.

Respectfully submitted on 6/3/14 by Mary Jo Nosal
Acting Clerk