

Committee Members Present: Rob Haramut of the RiverCOG, Jim Lampos, Mary Jo Nosal, Angelo Faenza, Frank Pappalardo (arrived at 4:45PM), Bonnie Reemsnyder, John McDonald, Skip Sibley.

Welcome: The meeting was called to order at 4:33 PM.

Motion To Approve Meeting Minutes of 03/28/16

Motion was made by Angelo and seconded by Skip. Jim requested to correct the date of the minutes in the header to 3/28/16. There was no additional discussion. Voting in favor as modified: Rob, Angelo, Mary Jo, Jim, John, Bonnie, Skip. None opposed. Motion passed.

Project Updates

Mary Jo reported on her conference call with our ConnDot liaison, Chris Faulkner of VHB, on 4/1/16 on the committee requests from the meeting of 3/28/16.

- Chris is beginning the review of the final design and there is a 30-day review period for ConnDot. Given the few comments on the semi-final design he hoped for a quick review by ConnDot. The committee/town will need to get a final design set following the VHB review.
- Chris will be sending the template agreements for Inspection and Construction for review.
- Chris indicated that we need the temporary rights agreements in place prior to advertising for construction. Mary Jo sent him the minutes of our December meeting with Andrew Carrier of VHB in which the process was described to us.

Skip noted at our last meeting we had discussed going out to bid the week of 4/22. But with the required review being confirmed, this date will not be feasible. There are areas to shave some time off e.g., if the review is quicker, and if the Agreement reviews are completed.

Bonnie noted that we would not schedule a town meeting until we received the construction bids. The September start is still the plan. However, Skip cautioned that Kurt had raised concerns at the last meeting about the comments from reviewers at DOT unfamiliar with the project and the pending State lay-offs/retirements may affect the review.

Nine sets of RFQs for Inspector/Testing services were received by the due date of 4/4/16. The selection committee will perform independent reviews and a 5 member short list will be sent to VHB. The plan is to interview on 4/14 beginning at 9AM.

Lighting Discussion: There was extensive discussion on the lighting options which are considered non-participating items. The committee generally felt frustration with the lack of an apparent process for review at Eversource as we had been led to believe. The Eversource standard for the wood poles was provided last week after extensive efforts to communicate with Eversource. Commentary included: taking advantage of whatever we can to utilize available funding, asking for assistance from the bracket manufacturer, considering decorative poles and LED lights as part of a town project as a design plan exists, reverting to hand-holds and conduit for future lighting installation, concern over the limited time to pursue this effort for this project, no compromising on aesthetics.

Frank felt it was critical to present a lighting plan to the public and there was consensus. Whether it be hand holds and conduit for future lighting, or a plan to change existing lighting to decorative lighting to accentuate the streetscape view. The committee requests the engineer to try one more time this week for an expedient lighting effort. Specifically, see if the lighting manufacturer can work with Eversource. As a back-up, we would continue to gather information and present a lighting plan for Hartford Ave. as a future town project.

Construction bid Add-on Review: The committee had requested feedback from VHB on the construction add-ons. The attached list was reviewed by the committee and next steps considered.



4-4-16 construction add-on alts..pdf

The committee was in support of requesting a beach stone-face veneer on the flagpole planter be included as a non-participating budget item add-on. A design estimate and quote would be requested of the contractor. Alternatively, consider requesting the Art Academy or local expertise to provide some ideas.

Off-Site Work: Temporary work agreements are still needed from three-four properties. The forms are needed to be in place prior to bidding per Chris at VHB. The committee acknowledged that if approval is not given by a property owner, any grade-work would be at the property owner's expense. Each property owner received a description of the work planned on their property. Bonnie will provide the names of the owners who we need to contact again.

Review for Informational Session of 4/25/16 at 7:30 PM

- Kurt will be asked to forward his slides for review. The presentation is expected to be similar to the 6/30/15 presentation. The committee complimented Kurt and his team for their presentations to date.
- The update on the bike-way will include the suggested plans given to DOT to consider when working on the road, including the use of reflective paint on the state road.
- The committee members will each provide a statement of support, e.g., from a homeowner's perspective, from a cyclist and non-shoreline person's perspective, Bonnie and Skip can discuss the length of time they have focused on improving this area during their tenure as Selectmen, the RiverCOG's perspective, and note that most area communities have made streetscape improvements.
- Various committee members noted that the improvements include safety elements, ADA accessible sidewalks etc. for only 20% of the cost due to the grant. It is possible to estimate from the construction estimate what the sidewalks would have cost the town without the grant. There is now a Master Plan for future improvements and the improvements are economic drivers.
- It was suggested that the committee reach out to business owners and those who wrote in support of the project last Spring of the session.

Next Meetings-Monday, 4/25/16 at 4:30 PM to review the Public Informational Session.

Public Informational Session on Monday, 4/25/26 at 7:30 PM at Town Hall or the Shoreline Community Center.

Motion to Adjourn at 5:49 PM, was made by Skip and seconded by Bonnie. There was no discussion. Voting in favor: Frank, Jim, John, Rob, Skip, Bonnie, Mary Jo and Angelo. No one abstained or opposed. Motion passed.

Respectfully submitted by Mary Jo Nosal, Acting Clerk 4/6/16