

**The Route 156 Bike Way and Sound View Improvements Committee**  
**Unapproved Minutes of December 21, 2015 4:30 PM Memorial Town Hall, Old Lyme, CT**

Committee Members Present: Mary Jo Nosal, Skip Sibley, Angelo Faenza, Frank Pappalardo, Bonnie Reemsnyder, and John McDonald. Members Not Present: Jim Lampos, Rob Haramut.  
Project Engineers Present: Kurt Prochorena of BSC Group  
Guest(s): Tom Risom Chief, Old Lyme Fire Department  
Community Member(s) Present: Joanne Lishing

Mary Jo asked those present to please review the possible grant opportunity she sent.

**Welcome:** The meeting was called to order when a quorum was reached at 4:43 PM.

**Minutes of 11/9 and 12/8:**

Jim Lampos requested by email that the minutes of 11/9/15 reflect David Head's comment that he saw no problem with spending the money budgeted for conduits on pole mounted lights instead.

**Motion:** to approve the minutes of 11/9/15 with the request by Jim, was made by Bonnie and seconded by Frank. There was no discussion. All In favor, motion passed.

**Motion:** to approve the minutes of 12/8/15 was made by Angelo and seconded by John. There was no discussion. Voting to approve – Mary Jo, Angelo, John, Frank, Bonnie. Abstain-Skip. Motion passed.

**Final Design Workshop 2**

Kurt with a design packet for the meeting, which included a list of topics requiring decision discussed below.

**Semi-Final design completion target: 1/15/16**

**Driveways:** driveway cuts were reviewed with the committee. Some may affect the proposed curb extensions. Frank will speak to some property owners.

**Off-Site Work on Hartford Avenue –7 private properties**

Bonnie received approval on a draft letter of temporary right to access private property from the Town Attorney. The request for access will be sent with the specific property details from BSC Group and sent certified mail. Angelo provided the winter address of one property owner.

**Bike Racks**

For appearance, durability and estimated cost, the committee consensus was in favor of the black oval racks.

**Benches**

For appearance, durability, ease of maintenance and estimated cost, the committee consensus was in favor of a smaller, partially sand colored bench of composite with some scroll detailing.

**Curb Extension (bump-out)**

With input from the Fire Chief, Tom Risom, and consideration of the snow plowing concerns of Public Works, there was consensus by the committee for brick like granite composite pavers which are attractive, durable, suited to the environment, easy to put in and maintain. The idea is to create a "pocket park" look on the raised extensions. It was noted that BSC Group did not receive fire apparatus dimensions.

BSC Group provided a visual study of a larger raised curb extension showing the room for trash cans, tree and bench.

**Motion:** was made by Frank and seconded by Angelo for BSC to design for raised curb extensions at the north end of the project, mountable extensions at the parking lot and a flush extension at Hartford Ave. and Pond Rd. All were in favor. There was no discussion. Motion passed.

**Street Trees**

Bonnie and Mary Jo attended the 12/17 meeting of the Tree Commission. The Commission commented on the trees recommended by BSC Group and made other suggestions for consideration. Of note, was the interest in 3-4 species that would be resistant to disease and pests, grow well in the environment but require minimum pruning and care. The Tree Warden's recommendations were provided also. BSC will consider the options and plan to meet with the Commission next month.

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**Drainage Design/Land Swap**

BSC Group will follow up with the LEAN meeting participants from the DEEP for a written understanding of the storm water remediation. The decision cost and any land swap will be decision points for the committee.

**Lighting Options:** no update

**Construction Documents:** BSC Group will update the revised project scope, budget and provide a template Construction Agreement for review by the Town Attorney.

**Inspection Services:**

BSC Group is discussing the feasibility of providing this service. Mary Jo sent an email to Andrew requesting the requirements for soliciting for this service.

**Regular Meeting Schedule:**

There was a discussion on the previously proposed schedule which meets the committee and VHB liaison's requests. Skip's preference is a Monday only schedule but this is not an option for David Head of VHB.

**Motion:** to approve the following regular meeting schedule-Tues-Jan 26, Mon-Feb 29, Tues-Mar 29, Mon-April 25, Tues-May 24, Mon-June 27, Tues-July 26, Mon-Aug 29, Tues-Sept 27, Mon-Oct 24, Tues-Nov 29 was made by Angelo and seconded by John. All were in favor. Motion passed. The approved meeting schedule will be sent to the Town Clerk

**Next Meeting:** 1/11/16 at 6:00PM

**Public Comment:** none

**Motion:** motion to adjourn at 6:45 PM, was made by Frank and seconded by John. There was no discussion. All were in favor and the motion passed.

Respectfully submitted by Mary Jo Nosal, Acting Clerk 12-23-15