

Date: _____

Dear Applicant,

In order to apply for a 60-day temporary Pistol Permit from the Town of Old Lyme, the following items need to be submitted to the Selectman's Office for processing:

- A completed Pistol Permit Application;
- A recent National Rifle Association (NRA) Certificate;
- Two Fingerprint Cards (one for the State of CT and one for the FBI);
- Two separate Certified Checks or Money Orders made payable to "Treasurer – State of CT" (one for \$50.00 for the State of CT and one for \$16.50 for the FBI background check and processing fees).

Once background checks are completed through the Federal and State agencies, which can take up to 8-10 weeks to process, there will be a \$35 charge due to the Town of Old Lyme. You will receive a 60-day temporary permit, which needs to be submitted in person at the State of CT, Dept. of Public Safety, 1111 Country Club Road, Middletown, CT in order to receive a pistol permit valid for five years. You will need to bring the following items to the Dept. of Public Safety:

- The 60-day temporary permit issued by the Town;
- Payment of \$70, either by check, Money Order, made payable to the "Treasurer, State of CT", or exact cash payment;
- Proof of legal and lawful presence in the United States is required. Acceptable forms of proof include a birth certificate, U.S. passport, or documentation of permanent residence from the U.S. Citizenship and Immigration Services.

Please feel free to call me at 860-434-1605, ext. 212, with any questions you may have.

Sincerely

Michele Hayes-Finn
Office Manager-Selectman's Office

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Encls.