

## LYMES' SENIOR CENTER BOARD OF DIRECTORS MEETING

APRIL 18, 2016

PRESENT: Sue Campbell, Ruth Young, Ann Griffith, Gary Weed, Doris Johnson, Dot McAndrew, Diane Blackwell, Diana Seckla

ABSENT: Nancy Campbell, Mary Miles, Doris Rand, Jeri Baker, Stephanie Lyon-Gould

The meeting was called to order at 1:00pm by Chairperson, Sue Campbell.

SECRETARY'S REPORT: (Judy Dutton) A motion was made and seconded to accept the secretary's report as presented.

TREASURER'S REPORT: (Nancy Campbell, Absent) Copies of the treasurer's report was handed out. Any questions/corrections will be discussed as the next board meeting.

COMMUNICATIONS: None

COMMITTEE REPORTS:

- SPECIAL EVENTS: (Doris Johnson, Stephanie Lyon-Gould)  
None
- DIRECTOR'S REPORT:(Stephanie Lyon-Gould -Absent)
- Copies of the director's report was handed out
- June 2<sup>nd</sup>: Following lunch, all tables & chairs in the dining room will be removed in preparation for installing the new carpet. Gary Weed & Lou Mildrum will be here to do this
- June 3<sup>rd</sup>: NO CONGREGATE LUNCH will be served
- HOMEBOUND MEALS will be prepared as usual

- A pre-signup sheet for pizza will be available for anyone interested
- The pizza lunch will be held in the craft room
- NO EXERCISE CLASS will be held
- PAINTING CLASS WILL be held until 11:00am
- NO PM ACTIVITIES
- June 3<sup>rd</sup>, 4<sup>th</sup>, & 5<sup>th</sup> the carpeting will be installed in the dining room
- June 6<sup>th</sup>: Gary Weed & Lou Mildrum will put the tables & chairs back in the dining room
- This concludes PART 1 of the carpet installation
- PART 2:
- June 23<sup>rd</sup>: The Senior Center will close at 1:00pm
- Between 1:00pm & 2:00pm: Movers will arrive to move the furniture
- The painters will be here between 6:00pm & ^ 7:00pm to paint the area behind the bookcases
- June 24<sup>th</sup> – June 27<sup>th</sup>: THE CENTER WILL BE CLOSED
- Carpeting be installed at this time
- MEALS ON WHEELS WILL BE PREPARED AS USUAL
- June 28<sup>th</sup>: The center will re-open. The movers will be here at 6:30am to put the furniture back (should be completed by 10:00am)
- June 10<sup>th</sup> – June 16<sup>th</sup>: Stephanie will be going to Ohio for the Transplant Games
- May 20<sup>th</sup>: Volunteer Luncheon at 1:00pm

- May 20<sup>th</sup>: The Volunteer Luncheon
- Invitations will go out the end of next week
- July 23<sup>rd</sup>: Lifetime Screening – Information will be in the June Newsletter
- July 30<sup>th</sup>: The Lymes' Senior Center will have a space for programming in the front of Town Hall for the Midsummers Festival
- USE OF BUILDING: (Mary Miles, Diane Blackwell)
- 1,382 people signed in for lunch, for programs such as Old Lyme Land Trust, (approx. 65) Lyme Land Trust, (approx.. 80), VFW: Tim Griswold has scheduled gatherings for the 4<sup>th</sup> Monday of every month, (approx. 25) CT Valley Camera Club has scheduled the 1<sup>st</sup> Monday of every month (approx. 40) Tim Griswold has scheduled the Old Lyme Historical Society Peiffer Lecture for May 20<sup>th</sup>. Heather Gagnon is in the process of scheduling Real Estate Classes, The "Friends Group", Special Programs
- PROPERTY: (Gary Weed, Jeri Baker, (Lou Mildrum, Soupy Campbell) Thanks for all your help before and after the dinner dance
- POLICY: (Diane Blackwell, Sue Campbell) None
- FINANCE: (Doris Rand, Gary Weed, Nancy Campbell) None
- PUBLICITY: (Sue Campbell, Diane Blackwell, Stephanie Lyon-Gould) None

OLD BUSINESS:

- Update on the technology programs: 1<sup>st</sup> class has been held – 2<sup>nd</sup> one is coming up
- Update on monies: (Brown donation):
- March 11<sup>th</sup>: A letter from Attorney Cronin to Old Lyme 1<sup>st</sup> Selectwoman, Bonnie Reemsnyder as per her request
- 1<sup>st</sup> Selectwoman Reemsnyder met with Sue Campbell & Diane Blackwell
- We were given a copy of the legal opinion & discussed the document briefly
- April 12<sup>th</sup>: Sue Campbell, Bob Pierson & Diane Blackwell attended the Board of Finance Meeting
- There was positive dialogue relative to the ownership of the donation & who has the over-sight of the funds
- The next step will be to meet with the Lyme Board of Selectman & the Board of Finance members
- The “Friends” Group Annual Fund Raising Campaign:
- Fund raising letters for this year have been mailed to the towns of Lyme, Old Lyme, Hadlyme, & South Lyme. (5,804 letters)
- An additional 80 letters will go out this week to our out of town membership
- Donation return rates are suggesting a strong response
- Up-date on Memorial Garden:
- Drew Kenny has drawn up some preliminary plans

- We will be meeting with The Tree Commission on Thursday, April 21<sup>st</sup> at 4:00pm for permission to move forward
- Once approved, Phase 1 work will be planned
- Phase 1 addresses removal of undesirable shrubs, pruning, re-edging, soil level around the wooden support, invasive fly damage
- Phase 1 will need support from volunteers and the 'property team'
- Phase 2 will follow: re-leveling of the blue stone walkway
- Drew Kenny is in the process of the cost analysis for this project
- Phase 3: Final plans to include tree & shrub plantings, engraved stones, benches, & new perennial plantings.
- Board discussion & approval for Phase 3 will be needed in order to begin
- ANY OLD BUSINESS: Stop Sign when leaving the center needs to be put back up

#### NEW BUSINESS:

- The lighting outside the building during evening activities needs to be addressed
- It is very dark and is difficult to see when you leave
- This will be discussed at the next Board Meeting
- SUMMER MEETINGS: After discussion, a motion was made & seconded to eliminate July & August meetings and to

have a December meeting to make the 10 mandated meetings in a year

A motion was made and seconded to adjourn at 2:00pm

Respectfully submitted,

Judy Dutton, Recording Secretary

CC: Board of Directors, Old Lyme 1<sup>st</sup> Selectwoman, Lyme 1<sup>st</sup> Selectman, Old Lyme & Lyme Towns Clerks, Senior Center Director, Leslie Massa, 'Friends' Group

The next Board Meeting will be May 16<sup>th</sup> at 1:00pm