

**BOATHOUSE / HAINS PARK IMPROVEMENTS COMMISSION**

**17 DECEMBER 2015**

**7:30 PM**

**SPECIAL MEETING**

**MINUTES**

Meeting Hall, Old Lyme Town Hall

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<b>PG</b>	Co-Chairman	Paul Gianquinto
<b>PF</b>	Co-Chairman	Paul Fuchs
<b>BS</b>	Secretary	Brian Schuch
<b>JP</b>	Member	John Parker
-	Member	Ken Biega (absent)
-	Member	Phil Carney (absent)
<b>GH</b>	Member	Greg Hack
<b>BD</b>	Member	Bob Dunn
-	Resigned	Rob Roach
<b>SS</b>	Ex-Officio	Skip Sibley
<b>BR</b>	Ex-Officio	Bonnie Reemsnyder
<b>DB</b>	Ex-Officio	Don Bugbee
<b>x</b>	Ex-Officio	John Flower (absent)
<b>JR</b>	Ex-Officio	John Rhodes
<b>x</b>	Ex-Officio	Gil Soucie (absent)
<b>NP</b>	Architect	Nina Peck
<b>x</b>	Architect	Brian Ross (absent)

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**PG** called the meeting to order at 7:39pm.

**#1 CORRESPONDENCE**

None.

**#2 BUDGET UPDATE**

**BD** presented

**EXHIBIT A "Fund 15 - Hains Park Improvement Project"**

and suggested that the budget be split to reflect the Phase 1 and Phase 2.

**#3 OLD BUSINESS**

a. Toilet Building Improvements

**PG** re-ordered the Agenda to address Nina Peck.

**#4 NEW BUSINESS**

a. Review architectural construction documents and compile comments  
**PG** presented

**EXHIBIT B "Construction Documents"**

<b>PF</b>		stated that he had verified the boat storage quantity and was satisfied. Could the 2 west walls be moved to engage the column?
	<b>BD</b>	presented
		<b>EXHIBIT C "Dunn Comments"</b>
	<b>BD</b>	suggested that the Fire Marshal and Building Official provide comments. Any decisions about saving parts of the Emerson Boathouse will be left to the contractor who is awarded the bid.
	<b>SS</b>	suggested having the Fire Marshal and Building Official review the drawings prior to cost estimate.
<b>PG</b>		asked the Committee to remove the monitor from the scope. There were no objections.
	<b>BS</b>	noted that there is presently no timeline, no budget and no Architect for design services in Phase 2.
<b>PG</b>		presented
		<b>EXHIBIT D "Comments"</b>
	<b>BD</b>	suggested researching an inexpensive fiberglass cupola.
	<b>JR</b>	commented that the design looks good, and departed. NP also departed.
		b. Review site construction documents and compile comments
<b>PG</b>		presented a revised location for the Basketball Court.
		c. Authorize expenditure for construction document estimate
<b>PG</b>		MOTION TO approve \$2500 expenditure for a professional cost estimate based on the Boathouse Construction Documents.
<b>PF</b>		SECOND 6-0-0
	<b>BD</b>	requested a Parking Count and clarification on the design of Accessible Spots.
		d. P&R Commission Meeting 7 Jan 2016
	<b>BD</b>	will discuss the Hains Park Master Plan, including tree and Basketball Court issues.
	<b>BR</b>	stated that the Toilet Building will be designed for use during all seasons. The pipes will be protected from freezing, however the building will not have a full heating system.
		e. Discussion of project impact on rowing program operations
	<b>BD</b>	stated that construction activity should be done October-March.
	<b>DB</b>	noted that the activity should be limited to the Boathouse side of Hains Park.
<b>PF</b>		commented that Summer construction would be an issue.
<b>PG</b>		anticipates a few weeks to clean up the drawings, followed by a 30 day bid period, with bids to be awarded around 1 February 2016.
<b>PG</b>		presented
		<b>EXHIBIT E "Key Actions..."</b>
	<b>BR</b>	provided an update on the STEAP grant coordination with Hartford. Phase 2 would not be funded by the STEAP grant.

**PG**

recounted his discussions with Keith Rosenfield and noted that Inland Wetlands and Zoning Board of Appeals will not need to review this application again. PG will get on several Agenda's next month, including the Tree Commission.

**BR**

noted that a Town Meeting is scheduled for Monday 25 January, and a briefing from this body could be added to the Agenda.

**BS**

described the vehicular entrance, curb cut, and sloping driveway as unsafe. Will improvements be made during Phase 1 or Phase 2? PG and BD replied that the entrance

**f. Set meeting calendar for 2016**

**PG**

MOTION TO meet monthly in 2016, on the 2nd Thursday, at 7pm at Town Hall.

**PF**

SECOND  
6-0-0

The next meeting will be 14 January 2016 at 7pm.

**#5 APPROVAL OF MINUTES**

a.12 NOV 2015 Regular Meeting

**BD**

asked to hold the vote after the EXHIBITS are included.

**#8 ADJOURNMENT**

**PF**

MOTION TO adjourn.

**BS**

SECOND  
6-0-0 ~9pm

