

10 FEBRUARY 2014

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**SPECIAL MEETING MINUTES**

**BOATHOUSE/HAINS PARK IMPROVEMENTS COMMITTEE**

2nd FLOOR CONFERENCE ROOM, OLD LYME MEMORIAL TOWN HALL

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*Present*

**BR** Bonnie A. Reemsnyder (Acting Chair)  
**GH** Greg Hack  
**PG** Paul Gianquinto  
**PF** Paul Fuchs  
**SS** Skip Sibley  
**PC** Phil Carney  
**JP** John Parker  
**BS** Brian Schuch (Acting Secretary)

*Absent*

**RR** Rob Roach  
**KB** Ken Biega (arrived late)

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CALL TO ORDER> **BR** 7:32pm

**MOTION> BR (SS)** Addition to the Agenda: Under #3 Other Business, add Approval of Minutes. 7-0, 7:36pm.

#1 ELECTION OF OFFICERS

**PG** asked for clarification about the role of this body and the role of Building Committee. **BR** described the primary goal of the committee as the process of applying the STEAP grant, and this included the construction process. **SS** stated that this committee will stay together until construction is complete. **BR** asked for nominations for Co-Chairs. **GH** nominated **PF** and **PG** as Co-Chairs. **BR** asked for further nominations, heard none and closed nominations.

**MOTION> GH (PC)** To elect **PF** and **PG** as Co-Chairs. 6-0-0

**BR** asked for nominations for Secretary. **PG** nominated **BS**, and **BR** heard no further nominations.

**MOTION> PG (PC)** To elect **BS** as Secretary. 6-0-0

#2 DISCUSSION TO BEGIN PROCESS

**PG** summarized the primary challenge facing this committee as “Site Development”. **PF** inquired about land to the north of the existing Boathouse.

[ACTION] **RR** will inquire about the availability of land to the north of the Site.

**PG** asked if anyone did not agree that November 15th is the goal to start construction, and the committee members agreed. **PC** asked about the existing bathroom building. **KB** arrived.

[ACTION] **BR** will have the existing bathroom building and septic system evaluated by Town staff and/or the Sanitarian.

**BR** outlined the timeline for the RFQ, and suggested a 15 minute presentation from qualified firms, plus 30+ minutes for questions. **BR** noted that all communication should be directed through the Old Lyme Town Hall.

**MOTION> PF (BS)** To approve the RFQ with the changes discussed by the committee. 7-0-0.

**PC** distributed a bid for docks from “Custom Float Services”. **PC** stated he will pursue a total of three bids for docks.

[ACTION] **BS** will prepare a schedule of Committee Meetings for 2014.

The timeline for the RFQ was discussed and outlined.

26 Feb	Site Walk
7 March	RFQ's due
<b>10 March</b>	<b>BHPIC Meeting - RFQ respondents short-listed</b>
<b>13 March</b>	<b>BHPIC Meeting - A/E Interviews</b>
<b>20 March</b>	<b>BHPIC Meeting -A/E Selection</b>

**PC** noted that Rick Ricci has memorabilia related to Emerson at the Connecticut College boathouse, and he interested in finding a suitable home for it.

#3 OTHER BUSINESS

The minutes were discussed and corrections were suggested.

**MOTION> PG (PC)** To approved the minutes as corrected. 7-0-0.

#4 ADJOURNMENT

**MOTION> PF (BS)** 7-0, 8:33pm